

# Gloucester City Council

## INDIVIDUAL CABINET MEMBER DECISION RECORD FORM

<b>Date of decision:</b>	02 September 2021		
<b>Title</b>	Award of a Contract for Delivery of 'Somewhere Safe to Stay Hubs' for Rough Sleepers		
<b>Decision Maker</b>	Cabinet Member for Planning and Housing Strategy (Councillor Andrew Gravells MBE)		
<b>Date published on Forward Plan</b>	29 July 2021	<b>Date report published</b>	N/A
<b>Wards Affected</b>	All Wards	<b>Key Decision</b>	YES

### Decision:

Agree to Gloucester City Council awarding a contract to People, Potential, Possibilities (P3) for delivery of the Somewhere Safe to Stay Hubs following a procurement process through the countywide Community and Accommodation Based Support (CABS) framework.

### Reason for decision:

The Gloucestershire Strategic Housing Partnership has been awarded funding through the Ministry of Housing, Community and Local Government's (MHCLG) Rough Sleeping Initiative for the delivery of "Somewhere Safe to Stay Hubs" in Gloucester and Cheltenham until 31 March 2022. Since February 2021 Gloucester City Council has been the host organisation for the countywide Housing Partnership Programme Team, and acts as lead contractor on behalf of the Partnership for countywide rough sleeping interventions.

This decision follows an invitation to tender issued to the County Council's Community and Accommodation Based Services (CABS) framework, which is available for use by all Gloucestershire local authorities and public agencies. A total of four suppliers had an opportunity to respond to this tender having previously been accepted to the framework. An evaluation panel including representatives from Gloucester City Council and the wider Partnership has concluded that the preferred bid was submitted by P3 and has recommended that an award be made to that supplier. **The total value of the contract is £1,826,738 from 1 October 2021 to 31 March 2027.** This includes a break clause after 6 months and then every 12 months thereafter, which is subject to confirmation of continued funding from the MHCLG; ongoing evidence of the need for and suitability of the service; and demonstration of satisfactory performance.

Somewhere Safe to Stay Hubs are open 24/7 and provide a safe environment for

individuals who are rough sleeping in Gloucestershire to access needs-assessment and referral to wider Housing and support services, with the intention of enabling individuals to make and sustain decisions to move away from life on the streets. The provider will be required to provide appropriate premises in Gloucester and Cheltenham to deliver this service in addition to providing suitably qualified staff who have experience of working with and supporting vulnerable adults. The service specification has been prepared by officers from Gloucester City Council and other partners and was scrutinised and endorsed by the countywide Partnership's Oversight Board, which includes representation from all Partner organisations.

The Hubs were first opened in December 2018 using RSI funding and the contract for these services has been managed by Gloucestershire County Council since that time. The existing contracts expire on 30 September 2021 and the Housing Partnership have agreed that successor contracts should be held by the Partnership Programme Team hosted by Gloucester City.

**Alternative options considered:**

A tender process has been completed according to procurement regulations and P3 have been identified as the preferred bidder following evaluation and moderation.

We could issue a contract for 6-months only based on funding already confirmed by MHCLG: however, we considered that given the requirement to identify premises that this would generate significant risks and uncertainty for any potential supplier that would be reflected in costs and represent poor value for money. Given the strong likelihood of sustained funding for the Hubs into next financial year and beyond the Housing Partnership considered and agreed that a longer contract with break clauses was more appropriate.

We could not deliver Somewhere Safe to Stay Hubs in Gloucestershire, however this would be likely to negatively impact our ability to access MHCLG funding through the Rough Sleeping Initiative. MHCLG have been clear that they consider the Hubs to be a critical aspect in our countywide response to rough sleeping, and the Hubs have provided and continue to provide a route away from the streets for a significant number of individuals who would otherwise be very likely to be sleeping on the streets in Gloucestershire. The funding awarded is made available for the SSTS Hubs specifically and is non-fungible.

**Representations received:** N/A

**Other relevant matters concerning the decision:**

A Participation Agreement setting out the arrangements by which Gloucester City act as lead contractor for the Partnership is currently being finalised. Its terms have been agreed by legal advisors in all District authorities and at the County Council, and the full agreement is expected to be in place prior to the commencement date for these services.

**People Impact Assessment (PIA):**

Screening Stage completed:	Yes	No
Full PIA required, completed and attached	Yes	No

**Conflicts of interest (including any dispensations granted):**

None

**Officer/s consulted:** Ben Challis (Partnership Programme Manager); Kate Richardson (CABS Team, County Council); Michelle Wheatley (Housing Options Manager, Gloucester City); Pippa Stroud (Housing Strategy, Stroud District); Evie Whittaker (Commissioning Officer, OPCC); Roland Halford (Procurement, Gloucester City); Linden Dunham (Legal Advisor, OneLegal)

**Background documents:**

**Confidential or Exempt Information:** Yes No

Name of document(s) which are confidential or exempt : N/A

**Scrutiny (including details of call-in procedure where applicable):**

This decision will come into force at the expiry of 5 working days from the date of the publication of the decision.

Call-in Deadline: 09 September 2021

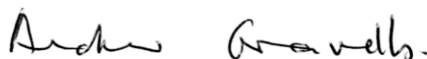
**CONFIRMED AS A TRUE RECORD:**

We certify that the decision this document records was made in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012 and is a true and accurate record of that decision:

**Decision Maker:**

Councillor Andrew Gravells MBE  
Cabinet Member for Planning & Housing Strategy

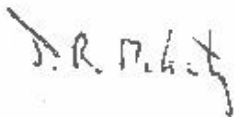
**Date:** 02 September 2021



**Proper Officer:**

Jon McGinty  
Managing Director

**Date:** 02 September 2021



## **CALL-IN PROCEDURE**

Call-in should only be used in exceptional circumstances, such as where Members have evidence which suggests that the Cabinet Member did not take the decision in accordance with the principles set out in Article 13 (Decision Making) of the Council's Constitution.

Call-in of a decision must be requested within five working days of the publication of an executive decision. The request must be communicated in writing to a Corporate Directors by at least five Members of the Council.

Implementation of a decision that has been called-in is suspended until such time as it has been considered by the Overview & Scrutiny Committee and re-considered by the Cabinet in light of the Overview & Scrutiny Committee's conclusions and any recommendations.

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If you have any queries about the content of Decision Records please contact:

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